

MAINE STATE LEGISLATURE

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OFFICE OF
THE GOVERNOR

NO. 5 FY 77/78
DATE September 7, 1977

PREPARATION FOR 108TH LEGISLATURE - SECOND REGULAR SESSION - 1978

WHEREAS, according to the Maine Constitution, Article IV, Part Third, Section 1, the Second Regular Session of the 108th Legislature shall convene on the first Wednesday after the first Tuesday of January, 1978 - that date being January 4, 1978, and

WHEREAS, according to the Maine Constitution "the business of the second regular session of the Legislature shall be limited to budgetary matters; legislation in the Governor's Call; legislation of an emergency nature admitted by the Legislature; legislation referred to committees for study and report by the Legislature in the first regular session; and legislation presented to the Legislature by written petition of the electors under the provisions of Article IV, Part Third, Section 18." and

WHEREAS, in preparation for the Governor's Legislative Program to be presented to the Second Regular Session of the 108th Legislature and in consideration of the established Constitutional limitations,

NOW, THEREFORE, I, JAMES B. LONGLEY, Governor of the State of Maine do hereby direct all departments and agencies to submit such budgetary and statutory requests for review by the Governor's Legislative Review Committee on or before October 1, 1978, and

BE IT FURTHER ORDERED that legislation proposed by departments and agencies shall be considered essential and of the highest priority and shall be submitted only through the Governor's Call.

Department and agency personnel are asked to assist the Department of Finance and Administration, the State Planning Office, the Governor's Office in preparing for this session.

Guidelines and forms are attached. The Department of Finance and Administration will also be requesting updated financial and other departmental information which should be forwarded to them in the format requested.


JAMES B. LONGLEY
Governor

GUIDELINES FOR THE SECOND REGULAR SESSION

Only Priority Items:

Because of the limited nature of this Second Regular Session, only those proposals considered essential and of the highest priority will be included in the Governor's Call presented to the Legislature in January. Departments and agencies, when submitting their proposals for the Governor's consideration, should carefully review and justify the need for such legislation. Legislation that implements either a cost saving recommendation, an efficiency measure or a reorganization recommendation will, of course, be given a high priority rating. All other legislation should be justified as to why it should be considered essential enough to be included in the "Call".

Commission on Maine's Future:

The final report of the Commission on Maine's Future will be issued on November 1, 1977. Those recommendations requiring legislative action will be reviewed for possible inclusion in the Governor's Legislative Program.

Review and Consideration:

Departments and agencies of State Government must submit on or before October 1, 1977 an original and four (4) copies of each proposal on the enclosed forms entitled, Legislative Proposals - Second Regular Session - 1978. Forms should be directed to Joe Hochadel, Office of the Governor, who will be responsible for general coordination and preparation of the Governor's Legislative Program for the Second Regular Session. All proposals will be reviewed by the Governor's Legislative Review Committee and the Governor prior to being submitted. The Legislative Review Committee consists of representatives of the Governor's Office, the State Planning Office and the Bureau of the Budget. Although separate forms will be mailed out from the Budget Office, please include proposals having financial impact on the Legislative Proposals - Second Regular Session - 1978 forms. Proposals will be acknowledged upon receipt and agencies will be notified of the Governor's decision in November, 1977.

Budget Requests:

All requests for appropriations will be consolidated and analyzed by the Bureau of the Budget for review by the Governor. No requests for money will be submitted by the departments and agencies outside of the Governor's program. The Budget Office will be requesting financial information and will mail out forms to the agencies.

Information:

All departments and agencies are asked to cooperate and assist the Governor's Office, State Planning Office, and the Bureau of the Budget, in preparing for this Special Session.

If you need any general information, please contact Susan Haden, Office of the Governor, 289-3138.

LEGISLATIVE PROPOSALS - SECOND REGULAR SESSION - 1978

NAME OF AGENCY _____

CONTACT PERSON & TELEPHONE _____

LEGISLATIVE PROPOSAL

Short Title:

Description:

Agency Priority:

Justification:

Financial Impact:

Other Agencies Affected:

NOTE: Legislative proposals should be listed numerically in the order of agency priority.
An original and four (4) copies of all forms must be submitted for the Governor's review to Joseph Hochadel, Office of the Governor on or before October 1, 1977.

Date rec'd: _____

Date acknowledged: _____

(Duplicate as needed)